## Education and Skills Commission - Key Activities & Timelines

Key dates	Key activities
	5 FEBRUARY – 10 MARCH 2016 SET UP & INDUCTION PHASE
5/02/16	Commission set up & Press Announcement
18/02/16	<ul> <li>1<sup>st</sup> Meeting of Commission by teleconference to <ul> <li>agree way of working and determine work plan</li> <li>discuss lines of enquiry for issuing to consultees</li> <li>agree research approach and key documents to be read to identify international and UK best practice</li> </ul> </li> </ul>
18/02/16 to 10/03/16	Commissioners begin research work, developing and pursuing lines of enquiry, and where feasible, making contact with stakeholders
	10 MARCH – 11 MAY 2016 PHASE 1
10/03/16	<ul> <li>2nd Meeting of Commission in Doncaster to</li> <li>meet key stakeholders in person</li> <li>confirm and agree lines of enquiry</li> <li>clarify evidence gathering processes and timescales</li> </ul>
10/03/16 to 10/05/16	Commission undertakes stakeholder evidence gathering and expert witness sessions and produces emerging findings, state of play of local landscape and possible options and opportunities
11/05/16	<ul> <li>3<sup>rd</sup> Meeting of Commission in Doncaster to</li> <li>brief Team Doncaster and stakeholders on emerging findings Phase 1</li> <li>initiate phase 2 consultations on system design and testing</li> </ul>
	11 MAY – 13 JULY 2016 PHASE 2
11/05/16 to 12/07/16	Commission continues stakeholder engagement activities testing out Phase 1 report design principles, ideas and possible options and opportunities; Commission works with Stakeholder Reference Group on ways in which propositions for improvements to the education and skills system will be implemented and over what timescales
13/07/16	<ul> <li>4<sup>th</sup> Meeting of Commission in Doncaster to</li> <li>share outline approach to final report and key findings and proposals</li> </ul>
	13 JULY – 14 SEPTEMBER 2016
13/07/16 to 14/09/16	Commission collates all written evidence and compiles final report
14/09/19	<ul> <li>5<sup>th</sup> Meeting of Commission in Doncaster to</li> <li>deliver final report to Team Doncaster &amp; LA ES Steering Group</li> </ul>